

COUNCIL MEETING

November 25, 2013

The regular meeting of Mayor and Council was held on the above date with Council members Dias, DeBenedictis, Carrow and Letterman present with Mayor Horn presiding. Recording Secretary Melissa Knight, Mr. Chambers, Town Foreman Hurlock, Corporal Scott, Clayton & Elizabeth Morris, Gene Shaner, Robbie Johnson, Samuel N. Sawyer, Ed Ide, and Jenn Dailey were also in attendance.

1. Approve Minutes:

Council Meeting 10/14/13 – motion made by Ms. DeBenedictis and seconded by Mr. Dias to approve the Council Meeting as presented. Motion carried unanimously.

Budget Committee Meeting 10/09/13 – motion made by Ms. DeBenedictis and seconded by Mr. Carrow to approve the Budget Committee Meeting as presented. Motion carried unanimously.

Building Committee Meeting 10/22/13 – motion made by Mr. Carrow and seconded by Mr. Dias to approve the Building Committee Meeting as presented. Motion carried unanimously.

2. Treasurer's Report:

Motion made by Mr. Dias and seconded by Mr. Carrow to approve the Treasurer's Report as presented. Motion carried unanimously.

3. Police:

- Mr. Horn stated Chief Hill has been excused.
- Mr. Dias stated Chief Hill and Representative Carson have been working on the solar speed limit signs for the Town of Clayton. The Town of Clayton will be receiving two (2) in the near future. Mr. Dias asked the Chief where he would like them to be installed. One will be installed as you come into Town from Glenwood Avenue and Route 300 on Main Street just past the Town of Clayton sign. The other sign would be installed on S. Bassett Street past the bus lot. The sign will blink if you are going 25 mph or it will display the speed you are going. Mr. Carrow asked if there is any way possible to have one installed in front of the school. Mr. Dias said the Chief is setting them up in the areas that have the most problems of speeding. Mr. Hurlock has visited a location where one of the signs is located and there would be no problem in relocating if need be.

4. DEMEC:

- Ms. DeBenedictis advised Council the DEMEC Christmas luncheon is December 10, 2013 from 11:30 a.m. to 1 p.m.
- There was a meter problem with DPL in November 2011 and it seems to have corrected itself. We are working with getting this issue resolved with DEMEC and Mr. Downes. A meeting with DPL is scheduled December 9th.

The following will be present for the meeting: Mayor Horn, Ms. DeBenedictis, Mr. Dias, Mr. Hurlock, Mr. McCullar (DEMEC), and Mr. Downes. Ms. DeBenedictis will keep everyone informed.

5. Planning & Zoning:

- Mr. Hurlock – An ordinance has been drafted by Linda Raab in reference to the bonding of streets for contractors. Now that we have full committees after the holidays reconvene, the Planning Commission will review it. We hope they will recommend as written; if not, amend it in the ordinance and send to Council for approval. This would be an amendment to the Subdivision Ordinance.
- The Town of Clayton's Comp Plan – Linda Raab has the Comp. Plan and she is recommending that we just review it. We need to do a source water protection plan. She is having some difficulty in doing this so she will be asking for an extension to the Comp. Plan due in December.
- Mr. Horn – Earl Brown asked if anyone from Council would like to attend the Homeowners Association meeting for Huntington Mills being held on December 4th.

6. New Business:

- Agreement with Liberty Knoll to topcoat the development – Mr. Letterman turned this topic over to Mr. Hurlock. The agreement between Liberty Knoll and the Town of Clayton is – when four (4) townhomes are sold the developer would topcoat the road. If you read our subdivision ordinance, the Town of Clayton has leverage. We met with the representatives of Liberty Knoll, and the agreement is that when a Certificate of Occupancy is released on four (4) townhomes they would topcoat the road. Mr. Letterman stated a motion would need to be made. Ms. DeBenedictis asked if the expense is with the developer on the topcoat. Mr. Letterman stated there is no expense to the Town.

Motion was made by Ms. DeBenedictis and seconded by Mr. Carrow to accept the agreement between the Town of Clayton and Liberty Knoll that once four (4) units are sold and occupied the topcoat will be laid. Motion carried unanimously.

Mr. Carrow - before they can start the fifth townhome they would have to topcoat the road. Mr. Letterman stated that is correct.

- Repaving Town Streets - Mr. Letterman said the Street Committee met with Representative Carson and they will be helping the Town financially to repave some of the streets within the town. Representative Carson has agreed to pave the small projects which are the alleys. One of the alleys has been completed. Ms. DeBenedictis said the alley looks very nice. In the spring when the hot mix is up and running, Bassett Street will be paved and the State has this project in their budget. This will not be the Town's expense. The repaving

will occur from Smyrna Avenue to Route 300. There are other streets in need of repaving, and Representative Carson is looking into this. Mr. Letterman wanted to let the public know that Representative Carson is not the Representative for Huntington Mills.

- 2014 Budget Approval – Mr. Letterman stated the 2014 Budget has been finalized and is a zero balance.

Motion was made by Ms. DeBenedictis and seconded by Mr. Dias to accept the 2014 Budget. Motion carried unanimously.

Mr. Carrow wanted to commend the department heads and Mr. Letterman for getting the budget done quickly and efficiently. Mayor Horn also commented how efficiently the process was in getting the budget completed. He would like to see about doing the budget on a 3 year plan. Mr. Letterman said putting the budget on a 3 year plan would be difficult. Mr. Letterman stated a long range plan for the expenditures could be done but not the utilities.

- Building Renovation Approval – Mr. Dias informed the Council the cost for the renovations to the Town Hall and police department would cost \$101,500. The renovations in the 2014 Budget was in the amount of \$110,000.

Motion was made by Mr. Dias and seconded by Mr. Carrow to go forward with the renovations.

Mr. Letterman asked about the time frame for the renovations. Mr. Ide stated that he would need to submit paperwork to the Fire Marshall for the renovations and then the project could begin. The main issue is safety of staff.

Motion was made again by Mr. Dias and seconded by Ms. DeBenedictis to accept all 3 phases of the renovations which includes closing the carport, installing a bathroom in the police department, and renovating the town hall lobby. Motion carried by Mr. Dias, Ms. DeBenedictis, and Mr. Carrow. Mr. Letterman abstained.

- Vote to adjust PCA for 2014 budget year - Mr. Dias read the motion to reduce the PCA to a credit of \$0.0004 per kilowatt hour. (see attached)

Motion was made by Mr. Dias and seconded by Mr. Carrow to accept the motion as read. Motion carried unanimously.

- Discuss and vote on accepting or not to accept offer from bank to accept 301 Smyrna Avenue as a gift - Mr. Hurlock stated to Council the bank has the above mentioned property. They have offered the property to the Town of Clayton. Mr. Chambers asked Council to consider the benefits of this property if there are any benefits of taking the property. Mr. Carrow said

there is really no land with the property to be a benefit and it would be a liability. Ms. DeBenedictis asked if the property was free and clear. Mr. Hurlock said the property is free and clear. Mr. Hurlock just doesn't think the property would be a benefit to the town.

- Approve resolution for Clayton Fire Company – Mr. Carrow explained to Council and the public the Clayton Fire Company is in the process of renovating. The bank is requesting the Town of Clayton to approve the resolution. This is an IRS requirement. Ms. DeBenedictis read the service agreement. (see attached)

Motion was made by Mr. Dias and seconded by Ms. DeBenedictis to accept the resolution as read. Motion carried unanimously.

- Approval of Christmas Parade for the July 4th Association

Motion was made by Mr. Dias and seconded by Mr. Carrow to accept the 4th of July Association application for the Christmas Parade for December 1st at 5:00 p.m. Motion carried unanimously.

7. Public Forum:

- Clayton and Elizabeth Morris introduced themselves to the public and Council as new town residents.
- Mr. Horn thanked everyone again on their hard work on the budget.
- Mr. Hurlock stated the Clayton Fire Company is selling Christmas trees at 315 Main Street and has met all permit requirements.
- Ms. DeBenedictis thanked Mr. Ide for purchasing the Clements Supply building and look forward to seeing what is in store for the future.
- Mr. Carrow informed Council and the public the fire company will have a ground breaking ceremony on December 8th at 3:00 p.m.

8. Adjournment:

***Motion made by Ms. DeBenedictis and seconded by Mr. Dias to adjourn.
Motion carried unanimously.***

Recording Secretary,

Melissa J. Knight